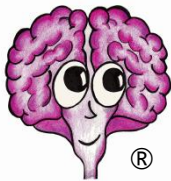


Functionality	Products	TechDoc	Application Notes
			✓ Current ⌘ Scheduled Future Release
General			
Web based		✓	Works on all major browsers
Standards based		✓	HTML, HTTP, XML, SQL, Java, JavaScript
Manages documents through their entire life cycle		✓	
Provides extensive document security and access controls		✓	
Provides full history tracking		✓	
Provides electronic notification of document events		✓	
Provides ad-hoc reporting capabilities		✓	
Provides revision control of approved documents		✓	
Distributes latest released documents to user community		✓	
Provides full text search/retrieval of released documents		✓	
Provides for on-line review and approval of documents		✓	
Provides separate management and discovery components		✓	Document Manager and Search Manager
Document Manager			
Designed specifically for document creators/maintainers		✓	
Creators only need a browser and normal authoring tools		✓	
Manages any type of document		✓	Text, Spreadsheet, CAD, Audio, Video, etc.
Manages non-resident documents		✓	Physical objects or items in another repository
Documents organized by cabinets and folders		✓	Organize by project, business unit, etc.
Documents can be organized by search folders		✓	Organize by various document attributes
Released generations designate approved versions		✓	
User-defined keywords can be added to documents		✓	String, Date, Number, URL, dropdown
Reserve/Replace Collaboration		✓	Check in/Check out
Doc Categories apply immutable restrictions on documents		✓	EAR, ITAR, Proprietary, Trade Secret, etc.
Doc Types organize documents by business use		✓	Applies special processing by type
Multiple file areas		✓	Allows storage across multiple drives
Extensive URL Support		✓	Fetch Latest/Specific Release, Generation, etc.
Can push documents to zero or more Search Managers		✓	No search, single SM, hierarchy, star, etc.
Automatic conversion of many formats to PDF		✓	Depends on license level
Documents and generations can have attachments		✓	
Projects to associate groups of documents		✓	Can also track information about the projects
Electronic Forms			
Web based electronic forms		✓	
Built using web standards like XML, HTML, and CSS		✓	
Forms fully integrate with Document Manager		✓	
Form submissions are full text searchable		✓	
Forms can be exported to CSV, HTML, PDF, and XML		✓	
Form field data types		✓	Text, currency, date, time, combo box, etc.
Form field validation		✓	Regex, range, min length, max length, etc.
Form field editing security		✓	Read-only, owner, anyone, Office Use 1, etc.

Functionality	Products	TechDoc	Application Notes
			✓ Current ⌘ Scheduled Future Release
Email Client Integration			
TechDoc provides IMAP/IMAPS protocol support		✓	
Supports all major email clients		✓	
Client can simply copy emails to/from TechDoc mailbox		✓	
Folders can be created in the TechDoc mailbox		✓	For better organization
Special Records folder is available in the TechDoc mailbox		✓	Much like Inbox and Outbox are always there
When email placed in Records, a record is also created		✓	
Email records are treated like any other TechDoc record		✓	May be vital, permanent, frozen, etc.
Folders created under Records also auto-create records		✓	
Metrics			
Supports business metrics		✓	Key Performance Indicators
Any document can be designated as a metric		✓	
Released generations are assigned a metric status		✓	Green Steady, Green Trending up, etc.
Metrics can have different frequencies		✓	Monthly, Quarterly, Semi-Annually, etc.
Alerts can be sent when metrics are late		✓	
Metrics Dashboard provides management level view		✓	
Records Management			
Manages records on resident documents		✓	
Manages records on non-resident documents		✓	
Supports automatic record creation		✓	By Doc Type, location
Supports manual record and record set creation		✓	
Supports vital records		✓	
Supports permanent records		✓	
Supports frozen records		✓	Documents tied to them can't be modified, etc.
User-defined keywords can be added to records		✓	
User-defined keywords can be added to record sets		✓	
Records Management specific reports		✓	
Remote API Integration			
IMAP/IMAPS protocol support		✓	
REST protocol support		✓	
SOAP protocol support		✓	
Reports			
Ad-hoc reports can be defined		✓	
User-selectable display columns		✓	
User-selectable sort columns		✓	
User-selectable criteria		✓	
Output to multiple formats		✓	HTML, CSV, XML
Users can only report on items they have read access to		✓	
Security			
Supports FIPS 140		✓	
Supports NASA NPR 2810.1		✓	
Supports encryption of transmitted data		✓	
Supports encryption of data at rest on server		✓	
Supports internal firewall		✓	Always use multiple layers of security
Supports multiple authentication mechanisms		✓	Local, SAML, ADFS, LDAP, RADIUS, SecurID, etc.

Functionality \ Products	TechDoc	Application Notes
		✓ Current ⌘ Scheduled Future Release
Plug-in interface to easily add authentication mechanisms	✓	
Password strength settings for local authentication	✓	Length, types of characters, etc.
Password reuse settings for local authentication	✓	
Forgot Password mechanism	✓	Can be disabled by an Admin
Username reuse settings for local authentication	✓	
History, Logging, and Email Alerts of access	✓	
Permissions to limit actions that users can perform	✓	
Access controls to limit items users can perform actions on	✓	By individual users and/or groups of users
System Groups maintained for employers & organizations	✓	Users automatically added and removed
Scan Agent		
Provides ability to create documents from scanners	✓	
Specific imaging/scanning hardware not required	✓	Allows use of current scanners
Provides mapping of scanner to TechDoc metadata	✓	
Supports scanning from multiple sources	✓	
Supports different priorities for each source	✓	
Built-in support for scanning solutions	✓	Kofax Capture, Adobe Capture
Also supports folder watching for simple solutions	✓	
Search Manager		
Designed specifically for end-users	✓	
Provides searching by full text	✓	
Provides searching by document metadata	✓	
Provides searching with wildcards	✓	Including leading wildcards
Supports thumbnails for many formats	✓	Office, PDF, Images, etc.
Supports layouts to customize output	✓	Useful for outputting in different look and feel
Supports outputting to XML	✓	Allows easy consumption by other apps
Supports searching across multiple Document Managers	✓	End-users go one place to search
Supports caching of latest released documents	✓	SM can be outside firewall with DM's behind
Supports document pools with different access controls	✓	
Multiple file areas	✓	Allows storage across multiple drives
Multiple Search Managers can exist with different contents	✓	SM's can service different audiences/purposes
API allows non-TechDoc systems to be searchable	✓	
SharePoint Integration		
SharePoint Business Connectivity Services (BCS) support	⌘	Manage TechDoc Content from SharePoint
Web Part allows documents to be shown in SharePoint	✓	Manage in TechDoc, display in SharePoint
TechDoc Client		
Desktop application for easy import/export of documents	✓	
Supports drag and drop creation of documents	✓	
Supports drag and drop export of documents	✓	
Supports profiles for repetitive imports	✓	
Supports search folders to group documents by criteria	✓	
Workflow		
Support for BPMN 2.0 workflow processes	✓	
Graphical BPMN 2.0 workflow process drawing tool	✓	
Document events can start a BPMN 2.0 workflow process	✓	
Supports TechDoc-specific Tasks in workflows	✓	Add Access, Add Keyword, Release Doc, etc.
Review process supports serial, parallel, or combination	✓	

<div style="text-align: center;"> / Products Functionality </div>	TechDoc	✓ Current ☞ Scheduled Future Release Application Notes
Review process supports single or multiple levels	✓	
Review process supports auto or manual level promotion	✓	
Review process supports durations	✓	Different durations per level, per review
Review process is tied to a discussion board	✓	Allows capture of knowledge about the review
Informal review through Request for Comments process	✓	



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Headquarters

Prevo Technologies, Inc.
 1111 Keener Rd
 Seymour, TN 37865
 USA
 Tel: +1-865-980-7045
 Fax: +1-413-254-9224

Product Contacts

<i>Web Site</i>	<i>Technical Support</i>	<i>Sales Contact</i>
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